

DOUGLAS COUNTY HEALTH CENTER / COMMUNITY MENTAL HEALTH CENTER

Board of Trustees Meeting Minutes

Douglas County Health Center
Town Hall on Main Street

DOUGLAS COUNTY HEALTH CENTER COMMUNITY MENTAL HEALTH CENTER BOARD OF TRUSTEES



Meeting Minutes

Monday, September 16, 2019
4102 Woolworth Avenue
Town Hall Rooms 1 & 2
9:00 A.M.

Board of Trustees Members

Members Present

Clare Duda, Chair
Marc Kraft, Vice Chair
Mike Boyle, Trustee
James Cavanaugh, Trustee
PJ Morgan, Trustee

Members Absent

Mary Ann Borgeson, Trustee
Chris Rodgers, Trustee

DCHC Attendees

Erin Nelson, Administrator
DeDe Will, Director of Finance
Ranae Manning, CNO
Jeannine Mulligan, Compliance Officer
Jan Hankey, Dir. Support Services
Molly Motsinger, Program Director
Kristin Moran, Executive Assistant

CMHC Attendees

Sherry Glasnapp, Director
Pilon Atkins, Fiscal Director
Nickie Slater, POP Manager
Mike Phillips, Director of Outpatient Svcs
Jessica Woodard, Compliance Officer
Kymi Black, CMHC Director of Nursing
Teri Speck, Director of Detox Services

Other Attendees

Diane Carlson, DC Commissioners
Dianne Wallace, IT Coordinator
Joe Lorenz, DC Commissioners
Patrick Bloomingdale, CAO
Sandra Connolly, Deputy DC Attorney

Advance notice of the meeting was given by publication in The Daily Record, a legal newspaper.
The notice advised that an agenda kept current was available for public inspection in the
Office of the Administrator of Douglas County Health Center.

DOUGLAS COUNTY HEALTH CENTER / COMMUNITY MENTAL HEALTH CENTER

Board of Trustees Meeting Minutes

Douglas County Health Center
Town Hall on Main Street

I. Call to Order

Chair Duda called the meeting to order at 9:02 a.m. and stated that the meeting was being conducted in compliance with Nebraska's Open Meetings law, a copy of which is located on the back wall.

Chair Duda called for the Roll at 9:03 a.m. Trustees Borgeson and Rodgers were absent.

Trustee Cavanaugh left at 9:30 am.

II. Consent Agenda

Chair Duda called for a motion to approve the Consent Agenda at 9:04 a.m. Trustee Boyle moved, and Trustee Morgan seconded. Chair Duda called for the vote. Yeas: Duda, Cavanaugh, Boyle, Kraft, & Morgan. Absent were Borgeson and Rodgers. Motion passed.

III. Citizen Comments

Chair Duda called for members of the audience to be heard regarding any item not on the agenda.

IV. Action

Nothing at this time.

V. Discussion

a. EHR Update

Ms. Wallace stated they are still working on the financial aspect of EHR. Manual billing has gone out to Medicaid for July. MDS data is flowing through fine. Files from Pharmacy and Therapy are going into MediTech and there is some remaining manual work to enter codes into MediTech. The goal is to close out July by the end of the week, and then print the billing for July. The process took longer than was expected.

b. Trends in Behavioral Health Monthly Update

i. CMHC General Topics

1. Social Detoxification Services Update

The state drastically reduced the rate for Detox and they have completed their portion of the report to send to the Region. Ms. Speck stated the Detox program had 99 voluntary admissions in the month of August. About 25% went to treatment from detox. Each month this year has met or exceeded the previous high. Ms. Speck said in the 2018-2019 fiscal year, they saw 890 new admissions and about 2200 total admissions. Trustee Kraft and Ms. Speck discussed how the word is getting out about Detox. Trustee Boyle and Ms. Glasnapp discussed the proposed rate of \$203 and Ms. Glasnapp explained they are the only facility, at this time, trying to get an enhanced rate, because they are a stand alone facility. They are being reimbursed \$284 until the cost analysis is complete. Chair Duda asked how many detox centers are in the state. Ms. Glasnapp answered there is their Detox and The Bridge, plus two more programs.

Advance notice of the meeting was given by publication in The Daily Record, a legal newspaper. The notice advised that an agenda kept current was available for public inspection in the Office of the Administrator of Douglas County Health Center.

DOUGLAS COUNTY HEALTH CENTER / COMMUNITY MENTAL HEALTH CENTER

Board of Trustees Meeting Minutes

09/16/2019

9:00 AM

2. Psychiatric Emergency Room/Crisis Center

Ms. Glasnapp said UNMC continues to move forward with their Psychiatric ED. They hope to open in the summer of 2020. CMHC is working closely with them to take as many individuals out of the ED as possible for them. It will be located in Clarkson Tower, where the old emergency room was located. UNMC's goal is to discharge to an appropriate level of care or home within 23 hrs and 59 min.

3. HFAP - did you know?

Ms. Glasnapp explained their national accreditation is through HFAP. CMHC is accredited as an acute care hospital and is preparing for the accreditation by making sure that they meet each standard. HFAP will tour the facility for 3 days.

4. Ligature Assessment Update

CMHC worked with Public Properties, and a consulting company, to do two ligature assessments. They are working with an organization Jeff from Public Properties recommended, to develop a plan to be compliant. Ms. Glasnapp is hoping to have a more formal presentation at the next Board of Trustees meeting. She explained this will most likely be a much larger project than what Public Properties can handle, so they are working with Jeff on the best way to move forward. Ligature regulations are nationwide in addition to Life Safety. CMS has put an emphasis on ligature assessment and concerns need to be dealt with immediately.

VI. DCHC/CMHC Routine Reports & Updates

a. DCHC Administration ABC Update

Ms. Nelson discussed that DCHC is at 89% budget for occupancy and our current occupancy is 92%, with 5% out of service due to asbestos abatement. They anticipate occupancy numbers to increase. They are slowly moving certain residents to more appropriate neighborhoods better suited for their care. Top sources for referrals are UNMC, the VA, and Hospice. There is high demand for Hospice beds and for secure dementia beds.

The Trustees asked if Ms. Nelson and Ms. Glasnapp would come down and give a brief on DCHC and CMHC to a Board of Commissioners meeting in October, so the community can see what services they offer.

Ms. Nelson discussed updates to the building, including the residents' Creative Arts Center, the beauty shop remodel donated by the CURE Committee, the Foundation and Public Properties, enlargement of the Cavanaugh patio, the asbestos abatement and room upgrades on 2 West, landscaping, VA parking, and a new logo. The new logo is in its final stages and was paid for by private money that was donated; no taxpayer money was used. Ms. Nelson stated the staff has been working hard to get billing in and optimized in MediTech and will continue to be trained. The State is focusing on falls in long-term care facilities. DCHC is looking at how to prevent falls and elopements, such as safety training, audits and accountability. DCHC is working with the VA with high behavior residents. Ms. Nelson also discussed staffing shortages.

Ms. Nelson introduce Ranae Manning as the new Chief Nursing Officer.

d. DCHC Dashboard

Ms. Will stated that DCHC has maintained its 5 Star rating. She discussed the June 30, 2019 fiscal year end numbers as of September 13, 2019. Ms. Will stated the only thing that changed was that there was some insurance coded to the general fund instead of DCHC fund, so there was an increase of about \$100,000 in expenses. Both DCHC and CMHC ended in the positive for the fiscal year ending June 30, 2019. Ms. Will looked at expenses for July and August and both DCHC and CMHC are running in the positive.

DOUGLAS COUNTY HEALTH CENTER / COMMUNITY MENTAL HEALTH CENTER

Board of Trustees Meeting Minutes

09/16/2019

9:00 AM

- b. **CHMC Staffing Report** Information was provided via packet, but no other information was discussed.
- c. **CMHC Workload Report** Information was provided via packet. Ms. Glasnapp informed the trustees that some information was missing because they were unable to pull it from MediTech but will work to get it at the next meeting.
- d. **CMHC Medication Distribution Report** Information was provided via packet, but no other information was discussed.

VII. Executive Session There was no need for an executive session.

VIII Adjourn Chair Duda called for a motion to adjourn at 10:16 am. Trustee Boyle moved, Trustee Morgan seconded. Chair Duda called the meeting adjourned.

Next Meeting will be held on Monday, October 21, 2019.