

DOUGLAS COUNTY HEALTH CENTER / COMMUNITY MENTAL HEALTH CENTER

Board of Trustees Meeting Minutes

Douglas County Health Center
Town Hall on Main Street

DOUGLAS COUNTY HEALTH CENTER COMMUNITY MENTAL HEALTH CENTER BOARD OF TRUSTEES



Meeting Minutes

Monday, August 19, 2019
4102 Woolworth Avenue
Town Hall Rooms 1 & 2
9:00 A.M.

Board of Trustees Members

Members Present

Clare Duda, Chair
Marc Kraft, Vice Chair
James Cavanaugh, Trustee
Chris Rodgers, Trustee
PJ Morgan, Trustee

Members Absent

Mary Ann Borgeson, Trustee
Mike Boyle, Trustee

DCHC Attendees

Erin Nelson, Interim Administrator
Molly Motsinger, Program Director
Jan Hankey, Dir. Support Services
Judy Delgado, Interim CNO
DeDe Will, Director of Finance
Jeannine Mulligan, Compliance Officer
Tammy Tomasello, Secretary
Kristin Moran, Executive Assistant

CMHC Attendees

Sherry Glasnapp, Director
Kymi Black, Director of Nursing
Jessica Woodard, Compliance Officer
Pilon Atkins, Fiscal Director
Teri Speck, Director of Detox Services
Mike Phillips, Dir. of Outpatient Services
Nickie Slater, POP Manager

Other Attendees

Dianne Wallace, IT Coordinator
Joe Lorenz, DC Commissioners
Patrick Bloomingdale, CAO

Advance notice of the meeting was given by publication in The Daily Record, a legal newspaper.
The notice advised that an agenda kept current was available for public inspection in the
Office of the Administrator of Douglas County Health Center.

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- I. Call to Order** Chair Duda called the meeting to order at 9:00 a.m. and stated that the meeting was being conducted in compliance with Nebraska's Open Meetings law, a copy of which is located on the back wall.
- Chair Duda called for the Roll at 9:03 a.m. Trustee Borgeson and Trustee Boyle were absent.
- II. Consent Agenda** Chair Duda called for a motion to approve the Consent Agenda at 9:04 a.m. Trustee Morgan moved, and Trustee Kraft seconded. Trustee Rodgers asked what the Business Associate Agreement was. Ms. Glasnapp explained they have an agreement with a consultant hired by the region and the Business Associate Agreement is to ensure the consultant abides by HIPAA guidelines. Chair Duda called for the vote. Yeas: Duda, Cavanaugh, Kraft, Morgan and Rodgers. Absent were Borgeson and Boyle. Motion passed.
- III. Citizen Comments** Chair Duda called for members of the audience to be heard regarding any item not on the agenda. There were no comments.
- IV. Action** No action
- V. Discussion**
- a. EHR Update** Speaking was Dianne Wallace, Trustee Kraft, Erin Nelson, Judy Delgado, & Sherry Glasnapp
- The current focus of EHR is the financial aspect. Ms. Wallace and Ms. Will and her team, have been working to get all of July data entered. Data still needs to be entered from the Select Rehab provider and the pharmacy. Printers are getting set up and tested to print patient bills. Change Control meetings are starting in September to discuss changes that need to be made, then test those changes. Trustee Kraft asked what feedback they are hearing from staff. Ms. Nelson stated her staff is excited about the change, but also getting used to it, and some may need additional training. Ms. Delgado agreed with Ms. Nelson, that some of her staff is picking it up easily and others are struggling a bit, but feels it is going well overall. Ms. Glasnapp stated that there are a variety of opinions with her staff. The inpatient unit is the biggest challenge, because of regulatory requirements regarding documentation for the nurses, but they are looking for ways to make it easier and more streamlined.
- b. Medicaid Update** Speaking was DeDe Will
- Ms. Will met with a representative from Medicaid who came and toured the facility. Ms. Will discussed the challenges with the resident population, the building, such as age and layout, as well as the cost structure. Ms. Will emphasized to the Medicaid representative that DCHC does not like the single rate and they would like their unique challenges to be considered in possibly carving out a rate for DCHC, but she does not know if that will happen.

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c. Modernization Update

Speaking was Erin Nelson and Molly Motsinger

Ms. Nelson explained that with EHR going live, there is a long list of departments that had process changes. Ms. Motsinger spoke about LifeLoop which was introduced on August 1st. She explained the capabilities of LifeLoop and what they hope to do with the program in the future.

d. Trends in Behavioral Health

Speaking was Sherry Glasnapp & Trustee Cavanaugh

UNMC is looking at opening a psychiatric ED, which could potentially open in Clarkson Tower in July 2020. CMHC has a solid working relationship with them. Trustee Cavanaugh asked Ms. Glasnapp what the strategic planning initiative is. Ms. Glasnapp answered that the main focus is the wait time for individuals, in their emergency department, needing to transfer to acute psychiatric care. Omaha currently does not have a psychiatric ED. Trustee Cavanaugh asked who they are working with at UNMC, Ms. Glasnapp answered Dr. Liu.

i. CMHC General Topics

1. Disaster Drill Speaking was Jess Woodard and Trustee Kraft

Ms. Woodard discussed the disaster drill CMHC was involved with on August 15th. The drill helped them to evaluate, internally, their process with the EHR and identify areas that they need to work on. Ms. Woodard explained that they got a call on August 14th, with an actual emergency situation with Nebraska Medicine, where they needed to transfer patients to outside facilities. CMHC staff was able to coordinate and work well together. Trustee Kraft asked if they knew ahead of time about the disaster drill, Ms. Woodard said had been informed ahead of time and were able to plan beginning in June. For national accreditation, they must go through 2 disaster drills per year.

2. UNMC Patient Transfer

Speaking was Sherry Glasnapp

Ms. Glasnapp discussed the emergency transfer of three psychiatric patients from UNMC to CMHC on August 14th. Ms. Glasnapp is working with UNMC administration to learn from the situation and implement changes to CMHC's facility as well. The transfer went smoothly.

3. Detox Update Speaking was Sherry Glasnapp, Patrick Bloomingdale & Teri Speck

Ms. Glasnapp discussed the rate decrease proposed by the State for Detox. The State decided to lower the rate from the current \$284 to \$203, starting October 1st. CMHC does not believe that rate will cover the services and contacted Region 6, who is contracting with Barbara Thomas. Ms. Thomas will look over all aspects of Detox, such as business plan, staffing, financials, etc., then will then make a recommendation back to the Region, who will then take it to the State. The report must be completed before September 30th. Mr. Bloomingdale asked if other facilities are getting the same rate. Ms. Speck did not know the other rates. Mr. Bloomingdale suggested joining forces with other facilities to fight the rate decrease.

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VI. DCHC/CMHC Routine Reports and Updates

a. Dashboard

Speaking was DeDe Will

Ms. Will discussed they will be bringing July's Dashboard next month, as they are finishing up July in EHR. DCHC occupancy was at 88% and budgeted at 89%.

b. Staffing Report

Speaking was Sherry Glasnapp

Kymi Black is the new Director of Nursing.

c. Workload

Speaking was Sherry Glasnapp

Nothing significant on workload.

d. Medication Distribution Report

Speaking was Sherry Glasnapp

Ms. Glasnapp discussed the cost expense for outpatient pharmaceuticals was only 19% of the total. Most of that is covered by Medicaid, Patient Assistance, LB95, and samples.

VIII Executive Session

Chair Duda called for a motion to adjourn to an executive session regarding compliance. Motioned by Trustee Rodgers, Seconded by Chair Duda at 9:38 am. Yeas: Chair Duda, Trustee Cavanaugh, Trustee Kraft, Trustee Morgan, and Trustee Rodgers. Absent were: Trustee Borgeson and Trustee Boyle. Motion passed.

VIII Adjourn

Chair Duda adjourned the meeting at 9:59 a.m.

Next Meeting will be held on Monday, September 16, 2019.