

# DOUGLAS COUNTY HEALTH CENTER / COMMUNITY MENTAL HEALTH CENTER

## Board of Trustees Meeting Minutes

Douglas County Health Center  
Town Hall on Main Street

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### DOUGLAS COUNTY HEALTH CENTER COMMUNITY MENTAL HEALTH CENTER BOARD OF TRUSTEES



## Meeting Minutes

**Monday, February 24, 2020**  
**4102 Woolworth Avenue**  
**Town Hall Rooms 1 & 2**  
**9:00 A.M.**

#### Board of Trustees Members

##### Members Present

Clare Duda, Chair  
Marc Kraft, Vice Chair  
Mary Ann Borgeson, Trustee  
James Cavanaugh, Trustee  
PJ Morgan, Trustee  
Chris Rodgers, Trustee

##### Members Absent

Mike Boyle, Trustee

#### DCHC Attendees

Erin Nelson, Administrator  
DeDe Will, Director of Finance  
Jan Hankey, Dir. Support Services  
Molly Motsinger, Program Manager  
Ranae Manning, Chief Nursing Officer  
Jeannine Mulligan, Compliance Officer  
Judy Delgado, Asst Director of Nursing  
Sherry Sparks, Executive Assistant

#### CMHC Attendees

Sherry Glasnapp, Director  
Mike Phillips, Outpatient Director  
Jessica Woodard, Compliance Officer  
Teri Speck, Detox Services Director  
Randy Walther, Fiscal Director  
Kymi Black, Director of Nursing  
Nickie Slater, POP Manager

#### Other Attendees

Patrick Bloomingdale, CAO  
Dianne Wallace, IT Coordinator  
Joe Lorenz, DC Commissioners  
Kristin Lynch, Dep County Attorney  
Beth Furlong, DCHC Foundation

Advance notice of the meeting was given by publication in The Daily Record, a legal newspaper.  
The notice advised that an agenda kept current was available for public inspection in the  
Office of the Administrator of Douglas County Health Center.

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9:00 AM

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- I. Call to Order**
- Chair Duda called the meeting to order at 9:00 a.m. and stated that the meeting was being conducted in compliance with Nebraska's Open Meetings law, a copy of which is located on the back wall.
- Chair Duda called for the Roll at 9:01 a.m. Trustee Boyle was absent.
- II. Consent Agenda**
- Chair Duda called for a motion to approve the Consent Agenda at 9:03 a.m. Chair Duda called for the vote. Yeas: Duda, Kraft, Morgan, Rodgers and Cavanaugh. Absent Boyle. Motion passed.
- III. Citizen Comments**
- Chair Duda called for members of the audience to be heard regarding any item not on the agenda. No questions or comments were presented.
- IV. Action**
- a. Annual Election of Officers**
- Chair Duda called for nominations for Chair to the Board of Trustees of the Douglas County Health Center/Community Mental Health Center at 9:05 am. Chair Duda nominated Trustee Borgeson for Chair, Trustee Morgan seconded. Chair Duda called for the vote. Yeas: Duda, Borgeson, Kraft, Morgan and Rodgers. Nays: Cavanaugh. Motion passed.
- Chair Duda called for nominations for Vice Chair to the Board of Trustees of the Douglas County Health Center. Trustee Borgeson nominated Chair Duda for Vice Chair of the Board of Trustees, Trustee Morgan seconded. Chair Duda called for the vote. Yeas: Duda, Borgeson, Kraft, Morgan and Rodgers. Nays: Cavanaugh. Motion passed.
- V. Discussion**
- a. EHR Update on Staffing and Processes**
- Speaking was Dianne Wallace and Trustee Cavanaugh.
- Ms. Wallace provided an update on the current progress of the system from GoLive to the present. Trustee Cavanaugh requested an overview of the process. Ms. Wallace gave a detailed overview of the process from getting proposals for a system through the GoLive and the current issues the staff are working through.
- b. Trend in Behavioral Health Monthly Update (CMHC)-**
- i. CMHC General Topics**
- 1. Psychiatric Emergency Room/Crisis Center**
- Speaking was Sherry Glasnapp.
- Ms. Glasnapp informed the Board that UNMC continues to move forward with the development of this facility and expects it to open in August.
- 2. CMHC Social Detoxification Update**
- Speaking is Teri Speck.
- Ms. Speck explained the CMHC is working on compliance with guidelines for some additional federal funding. As a component of the compliance, Ms. Speck did a presentation on the process used to assess clients using different color zones for behavior and physical status as they go through detoxification. She also distributed two (2) graphs with data regarding the different color zones.

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**c. Familiar  
Faces/Stepping Up  
Initiative**

Speaking was Mike Phillips.

Mr. Phillips reported to the Board about a pilot that was conducted on eight (8) individuals who had been in and out of the system repetitively and focused on how they could work with them to have a more successful reentry and plan for long term stabilization. He distributed a summary of the project with data on these individuals with the criteria outlined and the costs associated with their repetitive re-entry into the system. He also reported on the current status of the participants.

**VI. DCHC/CMHC Routine  
Reports & Updates**

**a. Admin Update**

Speaking was Erin Nelson and Trustee Cavanaugh.

Ms. Nelson distributed a report addressing admissions, finance, marketing, survey window and staffing. She provided updates in these areas.

Ms. Nelson reported that she earned the Long Term Care Administrator license after an inquiry from Trustee Cavanaugh. The license is renewable annually.

**b. Staffing Update**

Speaking was Ranae Manning and Trustee Cavanaugh.

Ms. Manning provided an overview of nursing staff positions. She reported they are still actively recruiting students as well as using agency staffing and she discussed the restructuring of the onboarding process.

**c. Staffing Report**

Speaking was Sherry Glasnapp.

Ms. Glasnapp reviewed the results of the report.

**d. Workload Report**

Speaking was Sherry Glasnapp.

Ms. Glasnapp reviewed the results of the report.

**e. Medication  
Distribution Report**

Speaking was Sherry Glasnapp.

Ms. Glasnapp reviewed the results of the reports.

**VII. Executive Session**

There was no need for an executive session.

**VIII. Adjourn**

Chair Borgeson adjourned the meeting at 10:43 a.m.

**Next Meeting will be held on Monday, March 16, 2020. This meeting was cancelled and rescheduled for Monday, March 23, 2020.**