



# DOUGLAS COUNTY HEALTH CENTER/COMMUNITY MENTAL HEALTH CENTER

## Board of Trustees Meeting Minutes for Monday, July 17, 2023

Douglas County Health Center/Community Mental Health Center  
4102 Woolworth Avenue

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- I. Call to Order**
- Chair Borgeson called the meeting to order at 9:00 a.m. and stated that the meeting was being conducted in compliance with Nebraska's Open Meetings law, a copy of which is located on the back wall.
- Chair Borgeson called the roll at 9:00 a.m. Chair Borgeson, Trustees Friend, Morgan and Rodgers were present for the meeting. Vice Chair Boyle, Trustee Cavanaugh and Garcia were not present.
- II. Consent Agenda**
- Chair Borgeson called for a motion to approve the Consent Agenda at 9:00 a.m. Trustee Rodgers moved and Trustee Friend seconded. Yeas: Borgeson, Friend, Morgan and Rodgers voted. Motion passed.
- III. Citizen Comments**
- Chair Borgeson called for members of the audience to be heard regarding any item not on the agenda.
- IV. Action**
- No items on the agenda.
- V. Discussion**
- a. Safety and Justice Challenge IMPACT Network Update (Jana Andrews)**
- Jana Andrews is speaking.
- Ms Andrews reviewed a seminar she attended in May. The focus of the seminar was behavioral health in the criminal justice system, advancing racial equity in the criminal justice system, peer support systems, program modules and various other programs. Ms Andrews reported that Douglas County is already offering many programs developed to improve progress in these areas such as the Familiar Faces program, mental health diversion, emergency community support, intensive outpatient programs and Start Now. She did note that housing support for individuals released from jail is not a resource readily available in the community at this time.
- b. Bureau of Justice Awards Second Chance Act 2019 Grant IOP Update (Sara Baker)**
- Sara Baker is speaking.
- Ms Baker provided an update on the program. Due to covid and staffing issues, staff are offering the program now in the jail. There have been 26 participants since February 2023. She detailed how the program works and how individuals qualify for the program and explained the goals of the program.
- c. Start Now Psychoeducational Classes (Sara Baker)**
- Sara Baker is Speaking
- Ms Baker advised the Board that an additional 12 classes are being offered.

Advance notice of the meeting was given by publication in The Daily Record, a legal newspaper. The notice advised that an agenda kept current was available for public inspection in the Office of the Administrator of Douglas County Health Center.



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#### VI. DCHC/CMHC Routine Reports & Updates

##### a. Director's Update

Jeannine Mulligan, DeDe Will, Ranae Manning and Jan Hankey are speaking.

Ms Mulligan reviewed the seven (7) elements of the compliance program. She oversees policies and procedures, HIPAA education, maintains a compliance hotline, audits medical records access, PointClickCare (PCC) incident reporting, and Root Cause Analysis as well as works with Risk Management to review claims. Projects for 2023 include reviewing HIPAA county plan, BAA Agreements audit, grievance log and the compliance hotline.

Ms Will provided the finance update as of June 20, 2023.

Ms Manning provided a nursing update. She detailed the breakdown of positions and provided a brief description of the functions of each position. She reported accomplishments this year, which included streamlining care in falls, wounds, medication administration, taking higher acuity and the supply project. She noted the progress staff has made in adaptability in the past four (4) years. She reported the re-opening on the Sunshine Garden. She reviewed the recruitment status and the addition of the newly created Clinical Educator position to assist the new nursing staff with their transition to the team.

Ms Hankey provided a highlight of Environmental Services, (Housekeeping), Laundry, Food Service and Recreation Therapy. She provided a breakdown of 2,195 work orders managed by the Environmental Services staff, which includes moving new and existing furniture throughout the building. She reported Laundry distributed 703,646 lbs. linen and personal clothing and these positions have transitioned into Environmental Services Associates. Ms Hankey provided an update on the new enhanced dining service which makes residents as though they have their own restaurant. She provided an update on the activities and staffing changes in Rec Therapy.

##### c. CMHC Routine Reports including COVID-19 Update

Sherry Driver is speaking.

Ms Driver provided July highlights for the inpatient unit regarding medical screening, patient demographics, payer and referral sources, length of stay and discharge status and primary and secondary diagnoses. Per the Board's request, she also provided readmission rates for the past 30 days. Ms Driver also reviewed Inpatient admissions and occupancy, discharges, average length of stay. For the outpatient clinic, she provided data for program admissions, triage, nurse, MD/APRN and therapist appointments.

#### VII. Executive Session

There was no need for an executive session.

#### VIII. Adjourn

Chair Borgeson called for a motion to adjourn. Yeas: Borgeson, Boyle, Friend, Morgan, and Rodgers voted. Trustee Rodgers moved and Trustee Friend seconded. Motion passed. The meeting was adjourned at 9:56 a.m.



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9:00 AM

**Next Meeting will be held on Monday, August 21, 2023 at 9:00 a.m. at the Douglas County Health Center.**