



# DOUGLAS COUNTY HEALTH CENTER/COMMUNITY MENTAL HEALTH CENTER

## Board of Trustees Meeting Minutes for Monday, January 22, 2024

Douglas County Health Center/Community Mental Health Center  
4102 Woolworth Avenue

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### I. Call to Order

Chair Borgeson called the meeting to order at 9:00 a.m. and stated that the meeting was being conducted in compliance with Nebraska's Open Meetings law, a copy of which is located on the back wall.

Chair Borgeson called the roll at 9:00 a.m. Chair Borgeson, Vice Chair Boyle, Trustees Cavanaugh, Friend, Garcia, Morgan and Rodgers were present for the meeting.

### II. Consent Agenda

Chair Borgeson called for a motion to approve the Consent Agenda at 9:01 a.m. Trustee Rodgers made a motion and Trustee Friend seconded. Yeas: Borgeson, Boyle, Friend, Morgan and Rodgers voted. Motion passed.

### III. Citizen Comments

Chair Borgeson called for members of the audience to be heard regarding any item not on the agenda.

### IV. Action

#### Annual Election of Officers

A nomination was made to re-elect Mary Ann Borgeson as the Chair and Maureen Boyle as the Vice Chair. Trustee Rodgers made a motion and Vice Chair Boyle seconded it. The motion passed.

### V. Discussion

No items on the agenda.

### VI. DCHC/CMHC Routine Reports & Updates

#### a. Admin Update

DeDe Will is speaking.

Ms Will provided an operations update regarding covid/rsv outbreaks, mitigation based on CDC guidelines, masking protocols if cases increase and informed the Board about the infection control "strike team" regarding N-95 fit testing. She also reported on the priorities submitted to Public Properties on infrastructure projects. She advised that a new chef has been hired to manage day to day operations and work with Rec Therapy regarding resident events.

Ms Will also reviewed occupancy trends, the top 3 referral sources and the top reasons why DCHC is unable to accept admissions. She explained a graph of payer sources and bed rates as well as reviewed occupancy by service types. She reviewed the current FTE's and staff turnover. She equated the reduction in turnover for nursing staff is due to the hiring of a Clinical Educator mentor who works with new nursing employees.

Ms Will also provided a finance update as of December 31, 2023. She compared July to October to July to December instead of to the same period in the previous budget year.

Advance notice of the meeting was given by publication in The Daily Record, a legal newspaper. The notice advised that an agenda kept current was available for public inspection in the Office of the Administrator of Douglas County Health Center.



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9:00 AM

She reviewed why revenue numbers are down and why expenses are up. Trustee Cavanaugh had some questions regarding Medicaid. Ms Will will provide the revenues for his review. There were other questions and Ms Will will address those with Patrick and Lori.

**b. CMHC Routine Reports  
including COVID-19  
Update**

Sherry Driver is speaking.

Ms Driver provided December highlights for the psychiatric inpatient unit regarding medical screening, patient demographics, payer and referral sources, length of stay and discharge status and primary and secondary diagnoses. Ms Driver also reviewed Inpatient admissions and occupancy, discharges, average length of stay. For the outpatient clinic, she provided data for program admissions, triage, nurse, MD/APRN and therapist appointments. She reviewed the triage therapist assessment process. Ms Driver did report that agency costs are down. She also advised that a new outpatient therapist who serves as a case manager has been hired; she hopes this position will help increase revenue. She also stated her appreciation for having an in-house pharmacy and how it benefits the indigent population. Trustee Cavanaugh asked for payer sources in dollars for inpatient and outpatient. Staff will provide for him.

**VII. Executive Session**

There was no need for an executive session.

**VIII. Adjourn**

Chair Borgeson called for a motion to adjourn. Trustee Rodgers made a motion; Vice Chair Boyle seconded it. The motion passed. The meeting was adjourned at 9:32 a.m.

**Next meeting will be held on Monday, February 26, 2024 at 9:00 a.m. at the Douglas County Health Center.**